

HUB Business Opportunities Program

HUB Procurement Thresholds



TEXAS
Health and Human Services

It is the intent of the HHS agencies to maximize the inclusion of HUB businesses in the agencies procurements. The HUB requirements for inclusion are established by the procurement thresholds provided below:

\$5,000 or Less Bids

For small purchases (\$5,000 or less excluding IT purchases) competition is not required. HHS makes every effort to include HUBs when possible for these Spot Bids. To further strengthen our commitment, HHSC HUB Reform Plan requires purchasers to contact at least one currently certified HUB vendor for the purchasing thresholds starting \$3,000 up to \$5,000 and provide them an opportunity to participate by submitting a response.

\$5,000.01 to \$25,000.00 - Informal Bids

Informal bids require the agency to reach out to two currently certified HUB vendors and one non-HUB vendor as stated in the CPA's Texas Procurement and Contract Management Guide Version 1.2.

\$25,000.00 – Invitation for Bid (Formal)

Invitation for Bids greater than \$25,000 are required to be posted on the [Electronic State Business Daily](#) and all eligible vendors (HUBs and Non-HUBs) within the [NIGP Class and/or Class/Items](#) designated for the procurement that are active on the CMBL are notified of the opportunity. This opportunity is available to any vendor that meets the requirements of the solicitation and contract award is based on best value.

\$100,000 or more

The agency must evaluate for potential subcontracting opportunities, and if subcontracting is probable, a completed HUB Subcontracting Plan is required with the solicitation response – see HUB Subcontracting Plan for more details.